

Shady Grove Elementary School



**Shady Grove Elementary PTA 2023-2024 Board Meeting
November 9, 2023**

Attendees:

Laila Marshall	
Kathryn Shewey	
Christina Van Epp	
Erin Knappe	
Kelly Griffith	
Towanda Robinson	
Crissy Lynn	
Julie Hough	
Forrest Mitchell	
Susan Ramsey	
Scott Quarforth	
Chandra Jones	

Meeting Minutes

Call to Order

Kathryn Shewey

Correspondence

Kelly Griffith

Thank you notes read from the 2nd grade team for the pizza lunch/Trunk or Treat, from Britta Quick, Anne Carson, and Ms. Shala and Ms. Askins, and the 1st grade team for the tailgate lunch.

Principal's Update

Mrs. Guidry

Trunk or Treat was amazing! Thank you for the Diwali and pizza lunches. 11/17: 5th graders will be taking pictures, 8-10am. Can room parents get volunteers? 11/10 is the Veteran's Day breakfast/program, and the 3rd grade will be performing. 12/1 is Ohana Unity Day.

Treasurer's Report

Forrest Mitchell

I'm going to change things up this month a bit. If you are curious about your budget or monies

received and spent, there is a copy available at the front for your review. If you have any questions, please feel free to ask. There was one notable transaction, we did receive our refund from INKT for 641.75. The only way to account for this is to count it as income.

Instead of boring everyone with all the various deposits and debts, I wanted to focus on where we are as a whole. Currently we have a little over \$15,000 in available funds. We are budgeted to spend a little over \$25,000 through the rest of the year. Our last big fundraiser, the Cardnival, should net us \$10,000 to cover all expenses. I don't believe we will run into a funding problem at this time, but there is the potential for one. We will also have other, smaller sources of income through the year to help. We do need these sources to raise at least \$4,000 to cover the amount of cushion needed in our bank account. I also believe this to be probable at this time.

President's Report

Kathryn Shewey

Minutes:

Scott motion.

Forrest second.

No opposition.

New Business: We sold 5 cookbooks at the Trunk or Treat. The Chevy event was a success! Hendrick Chevrolet donated \$1500 to the school, and will donate more from test drives. There is a Hospitality co-chair position now open. The Spirit Night/Fundraising position is also still open.

PTA Committee Reports:

Programs

Towanda Robinson

No update. We looked at feedback from the Trunk or Treat. The time was a concern. We may also need a set-up/closing committee. Crissy: It may be helpful to do a school-wide candy drive before the event, so that volunteers are provided with a bucket of candy (and then they can supplement as needed).

Finance/Fundraising

Open

12/12 will be a Spirit Night at La Vita E' Bella. We had planned on a Bingo night 11/30, but that has been postponed, as it's Innovation Night at SPMS. I don't have the totals yet from Mod Pizza.

Volunteers

Dena Roberts

No update.

Publicity/Technology

Jessie Hern

No report.

Membership

Erin Knappe

There were a few late memberships that came in. I will be emailing out a list of winners for the priority seating/parking for grade-level events.

County Council/Lay Advisory

Jessie Hern

No update.

Cardnival

Chandra Jones/Kathryn Shewey

We will begin planning after the holidays. The shirt design is finalized and will be available in House colors.

Cultural Arts & Science

Kate Pitera

No report.

Diversity, Equity & Inclusion

Tanya Buresh-Werby

I am now unable to attend the PTA meeting tomorrow night as I am under the weather (Virus). The only updates I have are the suggestions that I gave for the trunk or treat, but I'm not sure if it makes sense to bring those up since that is a past event. About the bingo event, my update is that I have suggested that we add to the sign up and option for parents if they need any special accommodations for themselves or their children and if providing snacks to make sure there are alternatives for any food allergies and that they're clearly labeled and going forward at all events to make sure that there is a sensory room available.

5th Grade Celebration

Crystan Schneider/Jessie Hern

The Donut fundraiser went well. We brought in \$570 from pre-orders and same-day sales.

Grounds

Habibatou Kane/Open

No report.

Hospitality

Chandra Jones/Open

We are in need of a co-chair. We provided a pizza lunch in October. 11/9 will be a Diwali-themed lunch. December will be cookies and cocoa. January we will do a welcome-back breakfast.

Reflections

Leslie Gupta/Julie Hough

We sent home fliers with pre-filled information. Leslie put together a script for morning announcements. We are looking for one more judge. 11/20 is the due date.

Room Parent Coordinator

Vanessa Van Slyck

No report.

Spirit Wear

Susan Ramsey/Elizabeth Smith

The Fall order came in and was distributed (no backorders). The 2nd order will open up with Cardnival items (9 items).

Teacher Representatives

Crissy Lynn

Thank you!

Welcome Committee

Leslie Gupta

There is no update for the welcome committee, except to share that we had a wonderful coffee and you and Erin can speak to the ongoing support and resources we want to provide relocated families. I would stress to Ellen that this is a need - new parents need more transparent information and guidance on school systems and programs. Especially when they come from abroad which most do!

Crissy: We are working on a database of languages. It would also be helpful to provide new families with information such as doctors, dentists, grocery stores, community-specific items (sports, art classes etc).

Yearbook Design

Scott Quarforth/Pratyasha Purohit/Hyunmi Shin

It is coming along! We are working on getting pictures. We are considering doing senior-type pictures at the beginning. These will match other grade levels. Or baby pictures? Crissy: Can you use the 5th grade pictures? Erin: The kids liked guessing the teacher from the baby pictures. We can display the yearbooks from previous years at Cardinal Cultures Night and grade-level performances so new families can see what it is.

Yearbook Sales

Katie Dohrman

No update.

Thank you!