MINUTES

Shady Grove Elementary PTA Board Meeting

April 12, 2018

Eighth Meeting of 2017-2018 School Year

Present: Katherine King, Natalie Nelson, Brigitte Sicat, Stacy Elsbury, Britta Quick, Cheryl Bloor, Meghan Gemmill, Janet Sullivan, Leslie Baker, Maryanne Purcell, Ann Vaughan, Natasha Gamboa, Michelle Madaras, Ms. Crissy Lynn, Ms. Debbie Taylor, Dr. Austin

Absent: Iryna Dolynuk, Margaret Preston, Joanne Rosel, Amy Jessup, Vicki Svoboda, Sejla Hoareau, Chrissy Price, Sarah Fox, Renee Kresier, Smitha Murthy, Radha Joshi, Leah Gillespie, Deb Vuturo, Gwen Jahangiri, Xiaoling Liao, Erin Reed, Kelley Branett, Lara MacDonald, Jennifer Gopalakrishnan, Crystal Schneider, Susan Hagood, April kIm, Zak Young

**Call to Order 6:36 pm** – Katherine King

**Correspondence: Natalie Nelson: none**

**Principal’s Update: Dr. Stacy Austin:** Please RSVP for the Volunteer Appreciation Breakfast that is April 24 at 8 am. We have a low RSVP currently and we would really like to thank all the volunteers especially members of the board.

Assessment tests are coming up. MAPs, SOLs. We will be having a teacher/parents versus kids soccer game at the picnic.

**Treasurer’s Report: Iryna Dolynuk**

Treasurer Report 3.31.2018

The balance as of 3.31.2018 is $54,685

Net operating income $27,852

Rock-A-Thon income $20,257( (including $5,431 of sponsor contributions), expense $2,775 Net income of $16,482

**President’s Action Items/ Announcements-Katherine King**

Please review budgets through the end of your year and see if you will have any money left over and let us know. We are soon going to know how much money we have available for a gift to Shady Grove. I would like to vote on gifts before the picnic May 10.

**VP Programs: Amy Jessup/ Vicki Svoboda**

Dr. Austin reports there will be a featured event for each grade level at the picnic.

**Membership: Brigitte Sicat/ Sejla Hoareau:**

We obtained 43 extra PTA registrations during rock a thon for a grand total of 630 members bringing us to 88% participation for the year.

**VP Finance: Chrissy Price**

We received 1 more match of $125 from Progressive insurance.

**Box Tops for Education: Sarah Fox:** Box top competition runs through May 18.

**VP Volunteers:** **Renee Kreiser/Smitha Murthy**

Volunteer Reception on April 24th at School

Renee to provide paper supplies from PTA

Renee will have VOY recognition Items at event for nominees to pick up

Smitha met with Mr. Corbin to plan for field day. Shannon Hayes will be helping out to get volunteers scheduled for field day which will be June 1 and rain date will be June 8.

**VP Communications/ Publicity: Meghan Gemmill:**

The next blast will go out next Tuesday, April 17th.  I need any updates by Sunday at 5pm.

**Lay Advisory/ Parlimentarian: Radha Joshi/ Ann Vaughn: No report**

**County Council/Legislative: Leah Gillespie: No report**

**After School Enrichment: Deb Vuturo/Stacy Elsbury**

Erin Knape will be the new co-chair next year. She can’t be at the school during all after school enrichment dates so we are still in search of someone who can be on site. I would like to start planning for next year and propose that the first session of ASE run from Sept. 24- Nov. 1 on Tuesdays and Thursdays. Dr. Austin said that works. Ms. Taylor recommended we plan to have 1 volunteer at the door instead of someone constantly ringing the outside bell for the office to be admitted to the school.

**Cultural Arts: Janet Sullivan/Gwen Jahangiri:**

The Cultural Calendar is winding down. There is 1 more performance, " Have you Filled a Bucket Today", for the K/1 classes on April 24 and a science lesson on plants for our 1st graders on May 17.

**Grounds/ Outdoor Classroom: Xiaoling Liao/Margaret Preston:**

**On Tuesday, 4/10**

The kindergarteners worked, in conjunction with the Wyndham Gardening Club ladies, to clean our the Butterfly garden beds as well as the beds outside of the cafeteria. They will then have another event on 4/25 to plant Zinnia seeds in these beds.

**On Saturday, 4/21**

The planning stage of the next Digging and Donuts event is in full swing. We’ve gotten registration forms out this week and will ask teachers to send a reminder to parents later this week. The rock painting event will leave a lasting and colorful path in the front of the school (based on the book “Only One You” which emphasizes how we are all unique).

**Hospitality: Leslie Bake/ Maryanne Purcell**

In March we had a potato bar luncheon. The next event will be a spring luncheon next Thursday April 19. On May 10, we will provide dinner to teachers and their families courtesy of Dee Run Roadhouse in the teachers lounge. Snacks will also be provided during the team audit April 17.

**Reflection: Joanne Rosel/ Erin Reed: new theme will be announced soon.**

**Room Parent Coordinator: Cheryl Bloor:**

1. **Teacher Appreciation Week** is May 7th -11th

May 6 families are asked to come decorate the sidewalk with chalk to be seen by the teachers upon their arrival Monday morning. Monday is wear your teacher’s favorite color to school, Tuesday - bring your teachers favorite snack, Wednesday a traveling cart of surprises will stop at each classroom. Let Cheryl know if you are interested in pushing the cart. Thursday - bring in a wish list item Friday - write a thank you card to your teacher based on how she or he has helped you learn and live the 5 pillars. Cakes in the lounge, car wash gift cards. . Please remember the resource and exceptional ed teachers.

2)  **School Picnic** is Thursday May 10th

2)  **Field Day** is Friday, June 1st with a rain date of Friday June 8th

3)  **5th Grade Graduation activities** - week of June 11th-15th (impacts 5th grade classes and 4th grade classes who help with the Graduation Reception)

4)  **Spring Field Trips** - various dates

5) June 14 awards ceremony

***Prior to the Spring rush of events, this is a great time to clean out your nLists.  Please delete old nLists and bulletins.  This keeps the pages easy for parents to read and navigate.***

The first Spring planning event for you as Room parents is Teacher Appreciation Week which is  May 7–11.

I have met with Dr. Austin and gotten feedback from teacher representatives, and various room parents over the last couple of years and together we have created a plan for Teacher Appreciation Week that I hope will let our teachers know how grateful we are for the job they do!

**Scholarship Fundraiser: Michelle Madaras/ Natasha Gamboa:**

The two big numbers you will be most interested in, as will the Scholarship Committee, are the **Income Subtotal: $20,486** and our grand total **after expenses: $16,755.31.**

**School Store: Lara MacDonald: no report**

**Spirit Wear: Kelley Barnett**

Met with our local spirit wear vendor today.  They have duplicated the design you submitted and it looks AWESOME!  It looks like a race shirt.

We mapped out a different color per grade, perhaps steering clear of red and dark colors.  7 colors in total. Let me know your thoughts on this, especially after looking at the attached design (which I believe is mocked up on Tangerine Orange).

Kindergarten - White

1st - Tangerine Orange

2nd - Daisy Yellow

3rd - Lime Green

4th - Sky Blue

5th - Tropical Blue

Teachers and Staff - Gravel Gray

 (Crissy Lynn requested a pink or violet for kg. Also recommended that kg parents strongly be encouraged to buy a shirt. In the past she has obtained a list and purchased for any child that was not ordered one in her class.)

The cost for the screen set up is $165.  The cost per T-shirts break down as follows:

Adult and Child T-shirt (front only) - $4.25

Adult and Child T-shirt (with Back Print - P.E. Assistant) - $5.25

Adult XXL - $5.25

Adult XXXL - $6.25

What are your thoughts on charging $8.00 or even $10.00 per T-shirt?  I want to keep them affordable especially since we really encourage families to purchase them. $8

I would like to begin working on flyers and an online order process.  My rough timeline would look something like this:

Teaser Flyer week of April 23rd

Flyer distributed on May 1st with directions on how to purchase

Parents and Staff order May 1st - May 10th (Reminders sent through emails)

The vendor would print May 14th - 18th

We would sort and distribute May 21st - 25th

Field Day is Friday June 1st

Corbin:

Could we actually put the Staff in the tangerine orange (like the background in the picture)?  Staff had grey 1 or 2 years ago.  I like the fact of putting Staff in a bright color to be easily seen and recognized. For the double sided print shirts; can we have **STAFF** put on the back of teachers/staff shirts and **P.E.A.** on the back of my student assistants shirts?YES

1.)  We still have a invoice/check outstanding to Image Designers for $168.30.  This was for the 2nd Rock-A-Thon T-shirt order that had to be placed.  No big rush, just didn't want us to forget about this outstanding invoice.

2.)  Can you please confirm that the PTA will be sticking with tradition and paying for the Teachers/Staff field day shirts at this costs below?  Cheryl Bloor just asked me about this and I wanted to confirm with you before I committed to the expense. YES

**STEM Program: Jennifer Gopalakrishnan/ Crystal Schneider/ Susan Hagood**

No report from STEM per se. Teachers have continued to add supplies for their curriculums (we ordered robotic mice for computers!), but requests are winding down for end of year.I will not be in attendance. Dr. Austin comments that the STEM lab will be less accessible for a short time as Shady Grove classes are taking turns rotating through there for class while lights get upgraded to LED in each individual classroom.

**Technology: Zak Young:**

**Yearbook: Marsha Schaffranek/ April Kim/ Britta Quick:**

Our report is that yearbook is complete.  It was approved by Dr. Austin and submitted to Jostens before spring break.  YEA!!!

**Teacher Reps- Ms. Lynn/ Ms. Taylor:** Kindergarten registration will be next week and rising kindergarteners are asked to accompany parents for assessment. An ice cream social is also in the planning stages for rising kindergarteners.

Meeting adjourned 7:25 pm

Respectfully submitted,

Natalie Nelson, Secretary

Next Board Meeting May 3, 2018

6:30 pm SGES Library