**MINUTES**

**Shady Grove Elementary PTA Board Meeting**

**December 11, 2014**

**Fifth Meeting of 2014-2015 School Year**

**Present:** Sally Raderer, Stephanie Estey, Colleen Bohlman, Amy Foy, Justine Sherman, Kim Berselli, Debbie Taylor, Dr. Regina Schwab, Janet Sullivan, Natalie Lewis, Kirsten Hanson

**Absent:** Gwen Jahangiri, Joanne Rosel, Erin Reed, Meghan Gemmill, Sarika Malani, Ann Vaughan, Shannon Johnson, Jenny Conklin, Maria Galbraith, Deana Collier, Renee Kreiser, Christine Van Epp, Lisa DeFrank, Deborah Vuturo, Kevin Dodson, , Kelly Plageman, Crissy Lynn, Alexandra Bula, Katherine King, Sejla Hoareau, Tabetha Swertfeger, Kelly Rapp, Anna Gibellato, Diana Tittermary, Irina Libon, Karen Manning, Bill Gemmill, Mary Wilson, Natasha Gamboa

**Call to Order (Time 6:04 pm ) – Sally Raderer**

**Approval of Minutes-\**no motions made for approval of minutes due to low attendance for meeting.***

**Correspondence-Stephanie Estey**

\*No report.

**President’s Action Items/ Announcements-Sally Raderer**

\*Thanking everyone for making it to the meeting during this busy time of year.

\*Announced that we are unable to vote on approval of minutes due to low attendance.

\*Mentioned that both Reflex Math and Lego Robotics were moving forward and how exciting that is.

\*Opened floor for comments however mentioned to keep comments brief due to not wanting the meeting to interfere with the holiday concert.

**Principal’s Update-Dr. Regina Schwab**

\*Successful Christmas Mother Campaign.

\*Good news from the safety audit, the full report will be sent in Jan.

\*The Big Chill Holiday concert rehearsal went well today.

\*Reflex Math has been purchased and names are being loaded. The order has been put in for Lego Robotics. We are thankful for both programs.

**Treasurer’s Report-** **Gwen Jahangiri**

\*Financial report was circulated and Sally touched on it briefly.

\*Make sure you are putting check requests in Gwen’s box and not leaving them in your box or anyone else’s.

**Executive Committees:**

**1st VP Programs-Tabetha Swertfeger/Erin Reed**

\*No report.

**2nd VP Finance-** **Renee Kreiser/Meghan Gemmill**

**Box Tops for Education-**

\*No report.

**Finance report-**

\*We are working on the spring “Run The Diner” scheduling and continuing the monthly Papa John’s.

**3rd VP Volunteers- Natalie Lewis/Kirsten Hanson**

\*BUB will always be needed. Natalie highlighted the need for it and mentioned room parents were having a hard time getting parents to volunteer.

\*We placed a log sheet at the Welcome Desk for volunteers to track traffic, which consequently supported the volunteer shift remaining the same with a time of 8:00-9:30am.

**4th VP Communications – Colleen Bohlman/Irina Libon**

**Publicity Report**

\*Just a reminder that the last blast of the year will go out December 8th and the first blast for 2015 will go out January 20th. Please let us know if there is anything that needs to be publicized/communicated in the interim.

**Lay Advisory- Alexandra Bula/Kim Berselli**

\*No report. Meeting is on Monday Dec 15th.

**County Council- Kevin Dodson/Bill Gemmill**

\*No report.

**Standing Committees:**

**After School Programs- Anna Gibellato/Sarika Malani/Ann Vaughan**

\*ASE Winter session dates are Jan 27-March 5th

-Tuesdays and Thursdays

-6 week sessions

-5 classes will be offered on Tuesdays and 6 on Thursdays

\*A confirmation letter has gone to all of the vendors and over half signed copies, volunteer applications form, and proof of liability insurance have been received.

\*We are currently working on an ASE Winter Flyer that will come home via child’s back pack with all of the details.

\*We will have parents sign a waiver form and are working towards an online payment process. Hopefully this will help move things faster.

\*If anyone would like a copy of the classes, please let us know.

**Cultural Arts/Educational Enhancements – Janet Sullivan/Mary Wilson**

**\***Chinese Acrobats coming in March.

\*Richmond Symphony coming as well.

**Destination Imagination Committee Report-Colleen Bohlman/Irina Libon**

\*No report.

**Grounds – Sejla Hoareau**

\*No report submitted.

**Hospitality-Katherine King/Karen Manning**

\*The Thanksgiving Feast was a huge success. Our upcoming event is the December Treats on Dec. 16th.

**Legislative-Diana Tittermary**

\*No report.

**Membership-** **Natasha Gamboa**

\*No report.

**Parliamentarian-Amy Foy**

\*Directories have been delivered. The company said they will bill the PTA directly so be on the lookout for the invoice.

\*If anyone is interested in a directory, the cost is $3 and the check should be made out to SGES PTA. There is a box on top of the file cabinet in the PTA room with extra directories. Please let me Amy know if you have any questions.

\*Amy would like to be included in any planning/brainstorming for next year regarding the one form. There are a few things that may have helped to improve the turnaround time for the directory.

**Reflections- Joanne Rosel/Mary Wilson**

\*No report submitted. “Let Your Imagination Fly” is the new theme for next year.

**Room Parents-Justine Sherman**

\*No report submitted. The school board has a policy of no classroom group gifts; it isn’t just a Shady Grove policy.

**Scholarship Fundraiser- Kelly Plageman/Shannon Johnson**

\*No report. March 19th is the school Rock A Thon.

**School Store- Kelly Rapp**

\*No report.

**Spirit Wear-Jenny Conklin**

**\***We have just completed our second order of shirts for the year and they’ve arrived in the school. Jenny will be handing them out early the week of Dec. 8th. The next spirit wear opportunity will be in the spring with the field day shirts. We’ll be handling the orders online this year for the first time with our company Zimmzang which handled our sales earlier this year.

\*Jenny will be meeting with Mrs. Reynolds in January at some point to discuss her plans for a theme. As always, we’ll be including a $1 mark up on the shirts to benefit the PE department for soft goods replacement. Zimmzang will be donating shirts to the faculty and staff.

**STEM Lab/Outdoor Classroom-Maria Galbraith**

\*No report submitted.

**Welcome Committee-Deana Collier**

\*No report submitted.

**Yearbook- Christina VanEpp/Lisa DeFrank/Deborah Vuturo**

\*No report submitted.

**Teacher Reps- Ms. Lynn/ Ms. Taylor**

**\***No report submitted. They are excited about Reflex Math.

**Time ended: 6:37pm**

**Respectfully submitted,**

**Stephanie Estey, Secretary**

**Next Meeting:**

**Thursday, January 8, 2015**

**6:30pm**