**MINUTES**

**Shady Grove Elementary PTA Board Meeting**

**February 12, 2015**

**Seventh Meeting of 2014-2015 School Year**

**Present:** Sally Raderer, Stephanie Estey, Gwen Jahangiri, Erin Reed, Meghan Gemmill, Kirsten Hanson , Colleen Bohlman, Kevin Dodson, Sarika Malani , Kelly Plageman, Karen Manning, Diana Tittermary, Lisa DeFrank, Dr. Regina Schwab, Alexandra Bula, Kim Berselli, Debbie Taylor, Sejla Hoareau, Crissy Lynn

**Absent:** Joanne Rosel, Ann Vaughan, Jenny Conklin, Maria Galbraith, Deana Collier, Deborah Vuturo, Katherine King, Tabetha Swertfeger, Kelly Rapp, Bill Gemmill, Mary Wilson, Natasha Gamboa, Natalie Lewis, Christina Van Epp, Amy Foy, Justine Sherman, Anna Gibellato, Shannon Johnson, Janet Sullivan, Renee Kreiser, Irina Libon

**Call to Order (Time 6:36 pm) – Sally Raderer**

**Approval of Minutes-\* *Quorum not met, so no voting for approval of minutes could take place.***

**Correspondence-Stephanie Estey**

\*Please let Stephanie know if you notice the paper is low or if there is a supply that you need for the PTA room. She will order it right away, no problem.

**President’s Action Items/ Announcements-Sally Raderer**

\*Reminder for submitting standing rules.

\*Recognized the teachers on PTA as well as the principal for their contributions to the committee.

\*Reflex Math is going over well and a power point from Mrs. Gerkin will be sent.

\*Lego Robotics is here and is being phased in.

\*Since January there are 700 active students on Reflex Math.

\*Nominating Committee will continue to touch base to see who will be a part of the PTA and in what role.

**Principal’s Update-Dr. Regina Schwab**

\*Math A Thon we raised $17, 400.00…great results!

\*50 people were in attendance for the Parent Coffee for going over Reflex Math.

\*Busy working on recommendations for 5th graders heading off to middle school.

\*The music teacher plans on trying to get more grade level musical performances and we are looking forward to that.

**Treasurer’s Report-** **Gwen Jahangiri**

\*Financial report was circulated.

**Executive Committees:**

**1st VP Programs-Tabetha Swertfeger/Erin Reed**

\*We have been busy planning and prepping for International Night. Corresponding with participants, planning table setup, shopping list, and securing performances etc.

**2nd VP Finance-** **Renee Kreiser/Meghan Gemmill**

**Box Tops for Education-**

\*No report.

**Finance report-**

\*No report.

**3rd VP Volunteers- Natalie Lewis/Kirsten Hanson**

\*3/6 is the deadline for nomination forms to be in for the Volunteer of The Year process.

\*Log on to Sign Up Genius for being a volunteer if you aren’t already on it.

\*Field Day was brought up as they will be getting going on the process for volunteers soon.

**4th VP Communications – Colleen Bohlman/Irina Libon**

**Publicity Report**

\*Content for the 2/17 Blast is due tonight 2/12. Please try to send any content for the Blasts or website to both of us and send it by the due date. We try to balance the time consuming process of putting together the newsletter around our other activities. Something that comes in late will always be included if at all possible. If everything comes in on Monday when we’ve planned to do the work on Friday, it makes for a long and hard day. Thanks for helping us to plan the work in advance.

**Lay Advisory- Alexandra Bula/Kim Berselli**

\*Lay Advisory report submitted. Will file in binder.

\*Kim gave the highlights of the meeting and some follow up on topics previously discussed (Henrico Meals Tax and SOL Funds).

**County Council- Kevin Dodson/Bill Gemmill**

\*No report submitted. Kevin will be at the meeting on February 23rd.

**Standing Committees:**

**After School Programs- Anna Gibellato/Sarika Malani/Ann Vaughan**

\*No report.

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**Cultural Arts/Educational Enhancements – Janet Sullivan/Mary Wilson**

\*The Science Place had to cancel the 1st grade program of” Me and My Shadow”. First grade has not indicated that they want to reschedule, so we will have to adjust our budget accordingly. Theatre IV’s Home Sweet Homer was put on for the 3rd grade classes earlier this month and it appears as if they really enjoyed it.

\*March is going to be quite busy with 4 programs coming in.

**Destination Imagination Committee Report-Colleen Bohlman/Irina Libon**

\*Teams are getting ready to compete in the Southside Tournament on 2/28.

\*We will have an optional dress rehearsal here at SGES on 2/21 to give our appraiser volunteers a chance to see their children perform since they will miss it at the tournament.

\*Many of our teams recently participated in an “Instant Challenge Workshop” offered by The Steward School to all of the regions DI teams. It was a fun afternoon and I heard great feedback from team managers and kids. I helped out this year and hopefully they will provide this workshop annually.

\*The SGES DI T-shirts designed by Cathy Buckenmaier have arrived and the kids seem VERY pleased with them.

**Grounds – Sejla Hoareau**

\*Checking on timing for Summer Institute at University of Richmond. (It was cancelled in 2014) EDUC 533U SUSTAINABILITY AND NATURE INSTITUTE FOR EDUCATORS July 21 3.0 $864.00.

\*Working on getting additional pricing for shade next to the playground.

\*Working on plans for three sister planting.

\*Working on changes to website (need pictures that have been approved through the Yearbook Process).

**Hospitality-Katherine King/Karen Manning**

\*Thurs 2/19 is the next lunch. “Spring Snacks and Salads”.

**Legislative-Diana Tittermary**

\*No report.

**Membership-** **Natasha Gamboa**

\*We will be raffling off the 7 visitor spaces for International Night out of our membership.

\*A random draw will take place this weekend and the winners will be notified.

\*Two members have been added since our initial dues payment in December.

**Parliamentarian-Amy Foy**

\*No report.

**Reflections- Joanne Rosel/Mary Wilson**

\*Not much going on. Waiting to hear if any of our students made it on to the next level. I suspect we will hear something by the end of this month.

**Room Parents-Justine Sherman**

\*The 5th grade graduation committee meeting has been set for Friday March 6th at 9:30 in the cafeteria. All 5th grade

parents have been made aware of the meeting via email through the 5th grade room parents. Dr. Schwab, Ms.

Howard, Sally Raderer, and I will be in attendance to get the ball rolling for the planning of all of the exciting

events. We hope to find a chair or co-chairs who will then take on the planning and organizing of events.

\*Room Parents continue to struggle to get coverage for the cafeteria shifts. 20 shifts per week is a large number,

especially when some classes do not even have 20 families. We will continue to do it this way and utilize the

assistance of the Back U p Bunch this year, but this change may want to be revisited for next year. (Especially since

we also added the Welcome Desk duty to the classroom and Room Parents as well.) If we go back to one volunteer

per shift and do a longer shift with overlap of time, we may be more successful. Just something to think about.

\*Next up for Room Parents is Field Day and Teacher Appreciation Week. Planning for both will begin soon.

**Scholarship Fundraiser- Kelly Plageman/Shannon Johnson**

\*Rock-A-Thon –we are working on trying to get pledge forms, liability forms, and payment online. Hope to have that figured out soon!!

\*Applications for Own The Stage are going home this week. We are opening it up to 1st and 2nd grade this year. Trying to work with teachers to get them to do a dance.

\*Mentioned at the meeting that seniors have to go to their guidance counselors at their high schools to be able to apply for the scholarship here.

**School Store- Kelly Rapp**

\*No report submitted.

**Spirit Wear-Jenny Conklin**

**\***No report submitted.

**STEM Lab/Outdoor Classroom-Maria Galbraith**

\*No report submitted.

**Welcome Committee-Deana Collier**

\*No report.

**Yearbook- Christina VanEpp/Lisa DeFrank/Deborah Vuturo**

\*Teachers have submitted their proofs, and we are busy making corrections to our portraits.

\*We will be taking portraits of new students on the day of spring pictures. We will ask Ms. Taylor to forward and email to the faculty next week to let them know about it and to ask if they have any additional new students who need to be photographed.

\*We need to set a date for the remaining club pictures. We are thinking early March.

\*We will be taking photos at International Night and Rock-A-Thon.

\*No update from sales.

**Teacher Reps- Ms. Lynn/ Ms. Taylor**

\*A request from the custodian. He would love to have a floor dryer. He could use two of them and they are $184 each.

 ***\*A Motion was made by Kirsten Hanson to approve the purchase of the two fans for the custodian and Diana Tittermary seconded the motion. No one opposed, motion carried.***

\*We have volunteers for Silver Diner Fundraiser on March 25 from 5-8p.

**Time ended: 7:16pm**

**Respectfully submitted,**

**Stephanie Estey, Secretary**

**Next Meeting:**

**Thursday, February 19, 2015**

**5:45-7:45pm**

**International Night**