**MINUTES**

**Shady Grove Elementary PTA Board Meeting**

**January 8, 2015**

**Sixth Meeting of 2014-2015 School Year**

**Present:** Sally Raderer, Stephanie Estey, Gwen Jahangiri, Erin Reed, Meghan Gemmill, Colleen Bohlman, Irina Libon, Amy Foy, Alexandra Bula, Justine Sherman, Kim Berselli, Anna Gibellato, Debbie Taylor, Shannon Johnson, Sejla Hoareau, Christina Van Epp, Janet Sullivan, Crissy Lynn, Renee Kreiser

**Absent:** Joanne Rosel, Sarika Malani, Ann Vaughan, Jenny Conklin, Maria Galbraith, Deana Collier , Lisa DeFrank, Deborah Vuturo, Kevin Dodson, Kelly Plageman, Katherine King, Tabetha Swertfeger, Kelly Rapp, Diana Tittermary, Karen Manning, Bill Gemmill, Mary Wilson, Natasha Gamboa, Dr. Regina Schwab, Natalie Lewis, Kirsten Hanson

**Call to Order (Time 6:34 pm) – Sally Raderer**

**Approval of Minutes-\**Motion made by Renee Kreiser to approve the minutes from the November meeting. Amy Foy seconded the motion. No one opposed. Motion carried.***

***\*Motion made by Renee Kreiser to approve the minutes from the December meeting. Justine Sherman seconded the motion. No one opposed. Motion carried.***

**Correspondence-Stephanie Estey**

\*Please let Stephanie know if you notice the paper is low or if there is a supply that you need for the PTA room. She will order it right away, no problem.

**President’s Action Items/ Announcements-Sally Raderer**

\*Recognized Amy Foy and Diana Tittermary for their hard work and dedication.

\*Recognized the After School Enrichment Program for their hard work and dedication.

\*Recognized Publicity Team for their hard work and dedication.

\*Mentioned Standing Rules and that it isn’t too late to add your voice. Please get your job descriptions and rules suggestions to Sally as soon as possible.

\*Received $50 from Power Schools Triathlon as well as a plaque.

**Principal’s Update-Dr. Regina Schwab**

\*Nicky Gil was present in place of Dr. Schwab.

\*Great start to the first week back.

\*Spelling Bee lasted 17 rounds. Winner will go to the Henrico Bee.

\*Drill this am went very well.

\*Still waiting on the comprehensive audit report. We did well and the report should be issued soon.

\*Middle school transition counselors will be here tomorrow, January 9th.

\*Upcoming Parent Coffee on February 12th. We will be talking about Reflex Math.

\*Mrs. Maroney is excited about Lego Robotics.

**Treasurer’s Report-** **Gwen Jahangiri**

\*Financial report was circulated.

\*Reminder about check requests and to please put them in Gwen’s folder in the PTA room so that she can get the reimbursements to you as soon as possible.

**Executive Committees:**

**1st VP Programs-Tabetha Swertfeger/Erin Reed**

\*The committee met to discuss International Night and invited Alexandra Bula along to gain insight from someone who participated last year.(neither Tabetha nor Erin could attend last year).

\*Topics discussed were-

-Using the multi-purpose room for the majority of participants (not sure that it will work in there now.)

-Holding the event from 6:00-8:00p.

-Keeping regions of the world together for continuity

-Food safety, allergy warnings, etc.

-Budget is at $475.

-Possibly have Irish Dancers coming.

-Need lots of volunteers.

-Date is Feb 19th (Thurs)

**2nd VP Finance-** **Renee Kreiser/Meghan Gemmill**

**Box Tops for Education-**

\*A check is in the mail for $1917.60, which puts us 49% on the way to our goal.

\*The spring submission must be postmarked by March 2nd, and the deadline to submit will be February 25th.

\*We have settled on a date for Silver Diner-Run the Diner, of March 25th from 5-8p.

**Finance report-**

\*No report.

**3rd VP Volunteers- Natalie Lewis/Kirsten Hanson**

\*The only thing to mention is that the Morning Greeter signup has many openings through the rest of the year, and I still have two open slots for January. (As of today…January might get filled by Thursday, hopefully). Natalie will resend this signup as we approach each new month and maybe we’ll be ok, but it is somewhat concerning it had filled up so quickly for the first half of the year but not for the 2nd half. If anyone on the PTA board wants to join the Morning Greeter distribution list, just email Natalie. It’s 7:20-7:50am, can be done before heading to work, and it involves greeting students enthusiastically when they arrive at school, making sure no adults go past the Hugs and Kisses Zone without signing in, sending tardy students to the office once the bell rings, and instructing any parents dropping off an item to write the child and teacher’s name on a sticky note and putting it on the Welcome Desk for Welcome Desk volunteer to take care of when they arrive at 8am.

**4th VP Communications – Colleen Bohlman/Irina Libon**

**Publicity Report**

\*Tuesday January 20th, the next Blast will go out. Please submit content by the 15th. Any feedback on how Communications is doing, please let them know.

**Lay Advisory- Alexandra Bula/Kim Berselli**

\*Went to meeting at Moody. Education presentation was given and went over Code of Community Conduct. Went over rights and responsibilities of students, staff, and parents.

**County Council- Kevin Dodson/Bill Gemmill**

\*No report submitted.

**Standing Committees:**

**After School Programs- Anna Gibellato/Sarika Malani/Ann Vaughan**

\*January 27th the next session begins and will go through the first week of March.

\*Unsuccessful online payment situation with a component not responding well thus far.

**Cultural Arts/Educational Enhancements – Janet Sullivan/Mary Wilson**

**\***Kicking off the year with three programs. Richmond Symphony is included in that.

\*March will be a busy month.

**Destination Imagination Committee Report-Colleen Bohlman/Irina Libon**

\*Tournament registration is this week. Getting t-shirts ordered for it.

\*Feb 21st dress rehearsal.

\*Feb 28th Tournament at Goochland High School.

**Grounds – Sejla Hoareau**

\*Planting starts in February.

**Hospitality-Katherine King/Karen Manning**

\*The hospitality committee has a teacher lunch coming up on Wednesday, January 21st. We are looking forward to it.

**Legislative-Diana Tittermary**

\*No report submitted.

**Membership-** **Natasha Gamboa**

\*Planning to do a membership promotion around Valentine’s Day with possibly a theme including that.

**Parliamentarian-Amy Foy**

\*If families are interested, directories are $3.00 each.

**Reflections- Joanne Rosel/Mary Wilson**

\*No report submitted.

**Room Parents-Justine Sherman**

\*Asked room parents to clean up their nLists for their classrooms.

**Scholarship Fundraiser- Kelly Plageman/Shannon Johnson**

\*We are in the planning stages for the Rock- A -Thon. We will begin sending out the permission and pledge forms in the next few weeks. We are looking for volunteers to be in charge of all the parent volunteers the night of the Rock-A-Thon. We are also looking for someone to get in touch with area businesses about donating money to the Rock-A-Thon to help cover expenses. If you are interested or know anyone who would be, please let us know.

\*May add a dunk tank to add to the funds.

\*We may see fliers next week.

\*Considering allowing K-2 to perform on top of 3-5. Any ideas are welcome.

**School Store- Kelly Rapp**

\*No report submitted.

**Spirit Wear-Jenny Conklin**

**\***No report.

**STEM Lab/Outdoor Classroom-Maria Galbraith**

\*No report submitted.

**Welcome Committee-Deana Collier**

\*No report.

**Yearbook- Christina VanEpp/Lisa DeFrank/Deborah Vuturo**

\*The disk for the school portraits is at the school. We’ll be able to send that to Jostens once the Memorandum of Understanding is done.

\*The teachers will be receiving portrait proofs later this month and we will begin taking portraits of new Shady Grove students and “camera shy” faculty/staff members.

\*Working on the 5th Grade Faves.

\*There are pep rallies on Jan. 30th that we’ll try to photograph.

\*Trying to get in touch with parents that checked off “opt out” on forms regarding letting their children be in photos or videos for the school. Wanting approval for their kids to be in the slide show.

**Teacher Reps- Ms. Lynn/ Ms. Taylor**

**\***Excited about the new Reflex Math program and the kids are responding well.

**Time ended: 7:21 pm**

**Respectfully submitted,**

**Stephanie Estey, Secretary**

**Next Meeting:**

**Thursday, February 12, 2015**

**6:30pm**