

MINUTES
Shady Grove Elementary PTA Board Meeting
June 7, 2012

Present: Kaje Stuckey, Stacey McKenna, Tracy Teal, Sally Raderer, Angela Roupe, Sue Manley, Melissa Taylor, Lucille Lindamood, Brian Levitin, Alison Crowder, Stepahnie Marcus, Kelly Plageman, Shannon Johnson, Laura Girard, Deb Holden, Michelle Bone, Colleen Bohlman, Mary Jordan, Penny Ohman, Christine Shamus, Justine Sherman, Andi Elliott, Amy Foy, Regina Schwab, Crissy Rhyne, Debbie Taylor

Absent: Julie Lang, Beth Clark, Branton Smith, Esther Black, Vicki Parlantieri, JoElle VanRoekel, Penny Sellers, Deborah Vuturo, Jennifer Conklin, Sarah Westmoreland, Lisa Weisner, Delphine Hartsel

Call to Order (Time - 6:03pm) – Kaje Stuckey

Approval of Minutes-Kaje Stuckey

Motion made by Deb Holden to approve the minutes from the May 2012 meeting. Lucille Lindamood seconded the motion. No one opposed. Motion carried.

Correspondence-Stacey McKenna

*Several thank you notes from teachers and students were circulated during the meeting.

President's Action Items/ Announcements-Kaje Stuckey

*Recognized outgoing Board members (Lang, Roupe, Smith, Parlantieri, VanRoekel, Sellers, Vuturo, Holden, Weisner, Jordan, Ohman and Hartsel).

*Announced Thomas B. Fernald Scholarship award recipients: Kelly Berman, Kaixin Chen, Nicole Coble, Julia Faett, Emily Kasprzak, Brady Kendall, Madison Rhodes, Eileen Wang. The PTA was able to award four \$1,000 scholarships and four \$500 scholarships.

*Board discussed what to do with profit (\$665) from the school store this year.

Motion made by Melissa Taylor to donate the profits from the school store this year to our sister school, Laburnum Elementary. Sally Raderer seconded the motion. No one opposed. Motion carried.

*An audit committee will be appointed and the audit review will take place over the summer. Heidi Collier has agreed to Chair the committee.

*There is currently a vacancy on the Board for next year. One of the VP Finance positions needs to be filled.

Motion made by Deb Holden to have AnnMarie Lobred fill the VP Finance vacancy for the next two years. Penny Ohman seconded the motion. No one opposed. Motion carried.

*Discussed what to do with excess income from this year. Since our fundraising focus for this year was on technology, the Board would like to spend the majority of the excess income on that. A detailed proposal was discussed, and presented the following:

- Spend \$9,000 to purchase two new Promethean Boards
- Spend \$7,164 to fund the STEM Lab
- Spend \$1,168 to purchase new PE equipment for the playground
- The total proposed spending of \$17,332 would come from the following sources: \$2,964 from the cookbook sale, \$13,145 from our excess revenue from this year, \$1,224 from reserves.

Motion made by Sally Raderer to submit this proposal to the general membership for approval. Amy Foy seconded the motion. No one opposed. Motion carried.

*Agreed that we will not spend any excess funds from this year on the Book Room. Instead, we will focus our fundraising efforts on this next year. We hope to raise the \$20k that will be needed to set up the Book Room by holding a Silent Auction next year.

*Performed installation of new Executive Committee members for the 2012-2013 school year.

Principal's Update-Dr. Regina Schwab

*This week, students will finish testing, we will hold afternoon pep rallies and our third graders will have their Greece & Rome celebrations.

*Next week, Dr. Schwab will reveal our school theme at the faculty meeting.

*Also next week, there will be grade level parties, a student leadership breakfast, recognition assemblies, a volunteer reception and SOL incentive drawings.

*Fifth Grade Graduation will be held on Friday, June 15th. Winners from the essay contest (“Everything I Need to Know I Learned as a Shady Grove Cardinal”) will read their essays at graduation.

Treasurer’s Report- Tracy Teal

*Please review the Financial Report and let Tracy know as soon as possible if there are any changes to your estimated remaining income/expenses.

Executive Committees:

1st VP Programs- Sally Raderer/Julie Lang

*The final PTA program of the 2011-12 school year was the 20th Birthday Picnic & Concert on May 17. At the concert, the PTA presented the student body with a gift, in the form of a GaGa Pit to be built on the school grounds this summer. All expenses related to construction of the pit must be incurred and paid before the end of June, and the pit installation will be complete before school resumes in the fall.

*When the PTA gifted the GaGa Pit, we had a contractor who had agreed to do the work for a nominal fee. Since then, the contractor’s circumstances have changed, and he is no longer available. At this date, the Programs committee is seeking a licensed, insured contractor who is willing and able to do this installation within the parameters provided by the County and our funding timeline. If any PTA member knows a contractor who is willing to complete County-required paperwork and a background check, and willing to work for a nominal fee, please contact Sally Raderer at 909-1202.

2nd VP Finance- Angela Roupe/Beth Clark

*Raised the following amounts during the year:

- \$31.1k from Check Writing Campaign
- \$4.0k from Spirit Nights
- \$2.9k from Box Tops
- \$2.0k from Martins & Target (Also earned Kroger points which were used to “purchase” items.)
- \$0.6k from Book Sox

3rd VP Volunteers- Branton Smith/Sue Manley

*Will need PTA Board members to fill volunteers spots for lunch duty next week.

*Thanked Melissa Taylor for coordinating the Welcome Center and Jennifer Huneycutt for coordinating Morning Drop-off this year.

4th VP Communications – Melissa Taylor

*Will be looking into finding a new website builder.

*Was able to retrieve most of the info that was on the website, but will be rebuilding over the summer. Please review and send to Melissa what you would like to have on your page.

Lay Advisory- Esther Black/Lucille Lindamood

*No report.

County Council- Vicki Parlantieri/Brian Levitin

*Kaje informed the Board that she attended the year-end banquet. New officers were installed, George H. Moody Scholarship recipients were announced and volunteers of the year were announced for each school.

Standing Committees:

After School Programs- Alison Crowder/Stephanie Marcus/JoElle VanRoekel

*No report.

College Scholarship Fund- Kelly Plageman/ShannonJohnson

*Discussed possibly having scholarship recipients attend the 3rd/4th grade recognition assembly. They will be invited to attend.

Cultural Arts/ Education Enhancements- Penny Sellers

*No report.

Historian-Deborah Vuturo

*No report.

Hospitality-Laura Girard/Jennifer Conklin

*No report.

Legislative-Deb Holden

*No report.

Membership- Michelle Bone

*We met our goal of 100% participation.

Outdoor Classroom-Sarah Westmoreland

*Ms. Rhyne informed the Board that the kindergarten classes have loved the raised beds. They planted peas, carrots and potatoes. Tomorrow they will harvest the vegetables and make soup.

Parliamentarian-Lisa Weisner

*No report.

Reflections- Colleen Bohlman/Mary Jordan

*No report.

Room Parents-Penny Ohman

*No report.

School Store- Christine Shamus

*The \$665 profit from this year will be donated to Laburnum Elementary.

Special Events-Delphine Hartsel

*No report.

Yearbook- Justine Sherman/Andi Elliott/Amy Foy

*Yearbooks are in and look amazing thanks to Justine and Andi's creativity! They will be distributed next week. Fifth graders will be receiving theirs at the 5th grade picnic on Monday and the younger kids will receive them later in the week. We have about 8 books left. Jostens sent 25 extras and most of these have already been sold.

*We have signed a contract with Jostens again for next year.

Teacher Reps- Mrs. Rhyne/ Ms. Taylor

*Ms. Taylor expressed the teachers' appreciation for how much the PTA does, especially the fact that our focus is on supporting the kids.

Time ended: 7:07 p.m.

**Respectfully submitted,
Stacey McKenna, Secretary**