**MINUTES**

**Shady Grove Elementary PTA Board Meeting**

**June 3, 2015**

**Eleventh Meeting of 2014-2015 School Year**

**Present:** Sally Raderer, Stephanie Estey, Gwen Jahangiri, Tabetha Swertfeger, Erin Reed, Kirsten Hanson, Kim Berselli, Colleen Bohlman, Alexandra Bula, Bill Gemmill, Anna Gibellato, Meghan Gemmill, Sarika Malani, Ann Vaughan , Amy Foy, Janet Sullivan, Mary Wilson, Katherine King, Karen Manning, Diana Tittermary, Natasha Gamboa, Kelly Rapp, Christina VanEpp, Lisa DeFrank, Deborah Vuturo, Dr. Regina Schwab, Debbie Taylor.

**Absent:** Natalie Lewis, Irina Libon, Renee Kreiser, Crissy Lynn, Kevin Dodson, Kelly Plageman, Shannon Johnson, Sejla Hoareau, Justine Sherman, Joanne Rosel, Jenny Conklin, Maria Galbraith, and Deana Collier.

**Call to Order (Time 6:28 pm) – Sally Raderer**

**Approval of Minutes-\* *Motion made to approve the minutes from April made by Colleen Bohlman. Diana Tittermary seconded the motion. No one opposed. Motion carried.***

***\*Motion made to approve the minutes from May made by Erin Reed. Alexandra Bula seconded the motion. No one opposed. Motion carried.***

**Correspondence-Stephanie Estey**

\*No report.

**President’s Action Items/ Announcements-Sally Raderer**

\*Sally introduced Colleen Bohlman to the floor to read a note out loud to see if we had any interest in putting a box in the front entrance of the school for collecting used school supplies to recycle to a school in need. A flyer will be made up to send out to parents to see if they would like to participate.

\*Reflex Math is in place and at all grade levels. It seems to be most popular in grades 2 and up. The impact has been huge on students. You can access at home through the summer and it will be in place next year. This has been a great investment for the school.

\*Lego Robotics has had a very high impact on the 4th grade students. One drawback is that we don’t have enough materials for Robotics to be extended to other grades at this point. Mrs. Muroney didn’t say either way if they were going to invest in more products at this point. The goal in offering this program is to broaden the student’s intelligence by putting tools in the hands of the 4th graders and perhaps maybe offering it to the 5th graders as well.

\*New stage curtains have been installed. This is a gift from the 5th grade with the support from the PTA. These curtains are flame retardant.

\*Our general budget process runs from Sep (at the PTA mtg)-June 30th. If you need access to funds for anything this summer, it needs to be done before June 30th.

\*Online solutions through PTA-There are two really great programs (tools) that could be used as a parent log on for functions needed like NList or SignUp Genius. They are very customizable and cost anywhere from $450-$1,000. They are very user friendly and would potentially help to move us toward having a more paperless year going into the 2015-2016 year.

\****Motion made by Mary Wilson to spend up to $1200 for online management systems for an online solution to provide services. Kim Berselli seconded the motion.***

\****Parliamentarian said we are ok to send a vote out to the General PTA for approval for the above vote.***

\*For the 2014-2015 budget year, our Treasurer projects surplus funds of $5,000-$6,000. Additionally, we have a Technology Fund of $2,400, donated by individuals for technology purchases to benefit the students of Shady Grove. The three proposals below address significant PTA operational needs, SGES staff wish list items, and our commitment to community service and advocacy for all children.

-Item 1: proposal to purchase one year of use of membership management software.

-Item 2: proposal to purchase items from the SGES staff wish list along with a promethean board.

-Item 3: proposal to continue our tradition of community service and advocacy for all children.

\****Motion made by the Parliamentarian to propose a vote to send to the General Membership to approve appropriate funds to be used towards some of the items from the wish list, along with remainder of funds to be rolled into the Technology Fund to use towards the purchase of a promethean board. All in favor. No one opposed.***

\*An official detailed publicity request and vote will be sent out to the General Membership from Sally Raderer.

\*Instead of giving several small individual gifts for the outgoing PTA members this year, it was decided that a book series donation to the school library in their honor would be a neat way to show appreciation. The series chosen is “The Spirit Animal” series and is very popular with the Shady Grove students.

**Principal’s Update-Dr. Regina Schwab**

\*Field Day is this coming Friday June 5th.

\*May 28th Michelle Reynolds was honored for her award and Dr.Schwab was able to attend the event.

\*Class parties have started.

\*Next Monday is the last faculty meeting and the new school theme will be introduced.

**Treasurer’s Report-** **Gwen Jahangiri**

\*Financial report was circulated.

\*All check requests need to be turned in by the end of the month.

**Executive Committees:**

**1st VP Programs-Tabetha Swertfeger/Erin Reed**

\*Erin and Tabetha are busy brainstorming for next year’s events.

**2nd VP Finance-** **Renee Kreiser/Meghan Gemmill**

**Box Tops for Education-**

\*No report submitted.

**Finance report-**

\*No changes on the direct donation program at this point.

**3rd VP Volunteers- Natalie Lewis/Kirsten Hanson**

\*We will be hosting a Volunteer Breakfast Reception to recognize all those who volunteered their time over the course of the year. It will be Thursday, June 11 from 7:30am to 8:30am in the cafeteria. We will be serving a variety of breakfast goodies and will include a gift card raffle as a fun way to say “Thank You” to those volunteers in attendance. Hope everyone can join us!

\*Still a few holes open for Field Day volunteers (at student stations and at PTA welcome/check in desk), but looking good overall.

**4th VP Communications – Colleen Bohlman/Irina Libon**

**Publicity Report**

\*No report submitted.

**Lay Advisory- Alexandra Bula/Kim Berselli**

\*Lay Advisory meeting was held on 5/18. Detailed notes from the meeting were submitted and will be attached to the minutes for reference.

 **County Council- Kevin Dodson/Bill Gemmill**

\*No report submitted.

**Standing Committees:**

**After School Programs- Anna Gibellato/Sarika Malani/Ann Vaughan**

\*We are working on getting the registration and payment online for the fall session. Classes are almost finalized.

.**Cultural Arts/Educational Enhancements – Janet Sullivan/Mary Wilson**

\*What a wonderful year this has been for Cultural Arts. We hope the students have really enjoyed all of the programs that have come to SGES in 2014/2015. The Cultural Arts team is currently working on the 2015/2016 line up and hopefully the students will find the programs to be just as educational and entertaining. In a couple of weeks we should have the majority of the list finalized and available to view on the Cultural Arts web page. <http://www.sgespta.org/cultural-arts.html>. Also be sure to check out the pictures from this past year events. Thank you and have a wonderful summer.

**Destination Imagination Committee Report-Colleen Bohlman/Irina Libon**

\*Kids had a great tournament.

\*We sent a survey out for feedback and thoughts about DI and are hoping for some positive responses.

**Grounds – Sejla Hoareau**

\*No report submitted.

**Hospitality-Katherine King/Karen Manning**

\*Hospitality’s final event will be hosting the SOL event (Sugar Overload) for the final Staff Meeting on Monday June 8th.

\*Karen and I have loved the opportunity to serve the wonderful SGES teachers and staff the past two years! It has been a pleasure!

**Legislative-Diana Tittermary**

\*No report.

**Membership-** **Natasha Gamboa**

\*No report.

**Parliamentarian-Amy Foy**

\* The Thomas B. Fernald Scholarship checks will be distributed at the third and fourth grade award ceremony. One male and one female recipient will say a few words to the group.  Five individual $1000 scholarships were awarded as well as six individual $500 scholarships, all totaling $8000.

**Reflections- Joanne Rosel/Mary Wilson**

\*Summer flyer will be sent home from Reflections.

 **Room Parents-Justine Sherman**

\*No report submitted.

**Scholarship Fundraiser- Kelly Plageman/Shannon Johnson**

\*We will honor 11 recipients on June 11th.

**School Store- Kelly Rapp**

\*Kelly reported that Sally would like to discuss how we use the school store profits in the future.

\*Laburnum Elementary is our sister school and they have the utmost gratitude for anything we can give to them.

\****Motion made to send school store proceeds for the current school year to Laburnum Elementary made by Mary Wilson. Seconded by Natasha Gamboa. No one opposed. Motion carried.***

**Spirit Wear-Jenny Conklin**

\*No report submitted.

**STEM Lab/Outdoor Classroom-Maria Galbraith**

\*No report submitted.

**Welcome Committee-Deana Collier**

\*No report submitted.

**Yearbook- Christina VanEpp/Lisa DeFrank/Deborah Vuturo**

\*Sold 649 yearbooks this year and they are in. They did receive some extra ones.

**Teacher Reps- Ms. Lynn/ Ms. Taylor**

\*No report.

\*Installation of the new PTA officers done by Sally Raderer.

**Time ended: 8:02 pm**

**Respectfully submitted,**

**Stephanie Estey, Secretary**

**Next Meeting:**

 **PTA Board Meeting is**

**Wednesday, June 3, 2015**

**6:00pm**