**MINUTES**

**Shady Grove Elementary PTA Board Meeting**

**March 10, 2016**

**Eighth Meeting of 2015-2016 School Year**

**Present:** Sally Raderer, Stephanie Estey, Gwen Jahangiri, Erin Reed, Meghan Gemmill, Kirsten Hanson, Kim Berselli, Natalie Nelson, Zak Young, Anna Gibellato, Sarika Malani, Leslie Baker, April Kim, Kelly Bartlett, Emma Gaccione, Amy Foy, Katherine King, Dr. Schwab, Debbie Taylor.

**Absent:** Tabetha Swertfeger, Renee Kreiser, Diana Tittermary, Colleen Bohlman, Irina Libon, Alexandra Bula, Kevin Dodson, Janet Sullivan, Mary Wilson, Carin Molloy, Sejla Hoareau, Brigitte Sicat, Natasha Gamboa, Joanne Rosel, Kelly Rapp, Stacy McLeod, Heather Prather, Deana Collier, Radha Joshi, Shannon Koshy, Ani Revilla, Crissy Lynn.

**Call to Order (Time: 6:37 pm) – Sally Raderer**

***Approval of Minutes-\*Motion made to approve the minutes from January by Amy Foy. Seconded by Katherine King. No one opposed. Motion carried.***

***Approval of Minutes-\*Motion made to approve the minutes from February by Meghan Gemmill. Seconded by Kirsten Hanson. No one opposed. Motion carried.***

**Correspondence-Stephanie Estey**

\*No report submitted.

**President’s Action Items/ Announcements-Sally Raderer**

\*Recognizing Tabetha Swertfeger and Erin Reed for their wonderful job at Detective Night.

\*DI Tournament last Saturday and Sally wanted to recognize so many for coming out to support the students. Special recognition to Colleen Bohlman and Karin Molloy.

**Principal’s Update-Dr. Regina Schwab**

\*98% participation rate for the parent survey and very pleased with that.

\*Parent Coffee next Thursday for the SOL update.

\*March 23rd is the date for Spring Pictures.

\*March 24th is the date for the History play to be performed.

\*Recognition made to the Cultural Arts Team (Janet Sullivan and Mary Wilson) as well as the Reflections Team (Joanne Rosel and Mary Wilson) for their great job this year.

\*Also wanted to recognize April Kim and Leslie Baker for the work on the Scholarship event.

**Treasurer’s Report-** **Gwen Jahangiri**

\*Financial report circulated.

\*Highlights were covered during meeting.

\*Make sure to take a look at your line items and update Gwen if you don’t need to use any of your funds.

**Executive Committees:**

**1st VP Programs-Tabetha Swertfeger/Erin Reed**

\*Game Night is the next program coming up on April 21st. Miss Taylor was asked to reach out to others for feedback about what kinds of board games might be popular for the students.

**2nd VP Finance-** **Renee Kreiser/Meghan Gemmill**

**Box Tops for Education-**

\* The Box Tops update is that the March 1st submission was made with 6987 Box Tops processed for $698.70.

\*The class winners for the winter challenge will be announced in the blast and to teachers in an email early next week.

**Finance report-**

\* For Finance we are working on the Run the Diner event on Wed April 13th

**3rd VP Volunteers- Diana Tittermary/Kirsten Hanson**

**-Volunteer of the Year Award Voting**

\* Monday night a document was distributed highlighting the nine nominees for VOY.

\*We have already received many votes...  Thanks!

\*We have provided lists of the nominees and voting forms on the tables.

 \* If you haven't already, please cast your vote for VOY and return the ballots to Kirsten after the meeting or email her by Friday night.

\* We are planning on counting votes over the weekend and announcing the winner next week, although this could change if we need to have a tie-breaker vote, etc.

**Field Day is coming!**

\*Date is Fri, 4/22 (Rain date of Fri, 4/29.)

\* Majority of the publicity and volunteer push will hit AFTER Spring Break.

\* PTA Board will be responsible for manning the Welcome/Vol Check-In Table, so watch for sign-ups.

\*If you or a spouse helped with morning set-up last year, please expect another email this year (likely from Sign-Up Genius.)  Mrs. Reynolds loves repeat helpers.  TIA!

**4th VP Communications – Colleen Bohlman/Irina Libon**

**Publicity Report-**

\*Upcoming Publicity Report is scheduled for March 15th.

\*Our next Blast is scheduled to be emailed to the parents next Tuesday, March 15th. Please submit all content to Colleen and Irina by this Thursday, March 9th. Please put Publicity Request in the email subject line.

\*So far we have received and plan to include:

-Field Day

-Dads, Digging, and Donuts – hold the date for April 9th

-PTA Nominating Committee update

-Rock-A-Thon Final reminder

-Run the Diner initial mention

**\*We will be doing a small one off blast on March 22nd (the week before Spring Break). The Blast will cover:**

-Last call for Field Day shirts

-Call for Field Day volunteers

-Reminder about Dads, Digging and Donuts

-Run the Diner second mention

\*We need the Field Day team to determine how they would like to conduct volunteer signs up prior to the March 22nd Blast (Sign Up Genius (used last year), Member Planet or some other method).

\*Please email us by next Thursday, March 17th to add content to the one-off Blast. This Blast is designed to cover any urgent content or programs with deadlines prior to April 12th.

\*The next regularly scheduled Blast will be April 12th.  Please contact Irina and Colleen with any questions

**Lay Advisory- Alexandra Bulla/Kim Berselli**

\* A Henrico School District Lay Advisory meeting will be held at 7pm on March 21st at Moody Middle  School. The topics will be Technology and the specialty centers. These meetings are open to the public, please attend or let Kim Berselli or Alexandra Bula know of any questions or concerns that you would like addressed at the meeting.

\*Our special guests for the March 21 forum are: Tech (<http://henricocte.com/>) and Specialty Centers (<http://henricoschools.us/specialty-centers/>)

-Mr. Mac R. Beaton, Director of CTE, HCPS, [mrbeaton@henrico.k12.va.us](mailto:mrbeaton@henrico.k12.va.us)

-Dr. Omega W. Wilson, Ed.D., Director of HS, HCPS, [owwilson@henrico.k12.va.us](mailto:owwilson@henrico.k12.va.us)

**County Council- Kevin Dodson/Natalie Nelson**

\*County Council: The last county council meeting was an awards ceremony for all the reflections participants and award winners. The next meeting will be April 12th.

**Standing Committees:**

**After School Programs- Anna Gibellato/Zak Young**

\*No report.

**Cultural Arts/Educational Enhancements – Janet Sullivan/Mary Wilson**

\*The Cultural Arts year is winding down. Over the next 4 weeks we will have our final programs including science programs for our K, 1 and 4th graders and Tales of Griot, a 3rd grade favorite!

\*This week we were dazzled by Virginia Rep's performance of "20,000 Leagues under the Sea."

\*Next week the 2nd and 4th graders will have a one man show, "Aaron Winston - Native American Live", sharing Native American culture through song, dance and clothing.

**Destination Imagination Committee Report-Colleen Bohlman/Irina Libon**

\* Shady Grove Cardinals were well represented at the Central VA Destination Imagination Tournament on Saturday 3/5!   The teams had a great day and put on quite a show.  I was able to see many of the groups and their creativity and hard work was truly inspiring!  Dr. Schwab, Mrs. Taylor, Ms. Gill, Mrs. Molloy and Mrs. Marshall were there to cheer for the teams.  As always, it's wonderful to have such strong support from the school and teachers for this wonderful STEAM activity.

\*A huge thank you to parent volunteers who served as team managers:  Jennifer LaPlante, Maureen Karch, Natasha Gamboa, Sherri Brindley, Shilpa Damle, Srilatha Ainala, Srinivas Thummalapalli, Vandana Pi, Yi Sun, Sally Raderer, Mary Wilson, Penny Sellers and Colleen Bohlman

\*Good luck to the Legen-Dairy Cows and the Hot Pink Bacon Stuffed Donuts at the VA State tournament on April 9th at Atlee High School!

\*As none of our elementary level teams are moving on to the State level, I have asked Gwen to release the remaining DI budget for use towards other PTA priorities.

**Grounds – Sejla Hoareau**

\*No report submitted.

**Hospitality-Brigitte Sicat/Kelly Bartlett**

\* Chili Fest went well.

\*Next week “Family Favorite Recipes”, which is a spin on International Night.

**Legislative-Emma Gaccione**

\*No report.

**Membership-** **Natasha Gamboa**

\* As a last push, we will be distributing half-sheet flyers to both students & teachers, reminding them it is not too late to join the PTA.

**Parliamentarian-Amy Foy**

\* The addendum to the directory is available via MP.

\*The Fernald Scholarship applications should start rolling in soon.  All HCPS high school senior guidance counselors were notified in January and asked to post the application info for any previous SGES students.  The deadline is April 8th.

**Reflections- Joanne Rosel/Mary Wilson**

\* The Reflections reception on February 22nd was quite nice and we would like to say thank you to Dr. Schwab for once again taking time from her home life to come out and support the SGES students.  At this point I have not heard when the Richmond & Surrounding Districts reception is.  We had one child, Stephanie Liang move on to this level so we are hoping she does well and continues on to state.

\*I also wanted to put out a reminder that I am looking for someone to come on to the Reflections committee next year and take the lead role.  I will stay on and “train” this person but they will essentially take the lead position.  I did not see this in the nomination form so wanted to make sure it does not get missed.  Twice I went onto member planet and marked this but as I am staying on, I am not sure if it just didn’t show up that someone was needed in this role.

**Room Parents-Katherine King**

\*Getting parents looped into Field Day.

\*Getting going on Teacher Appreciation Week planning.

**Scholarship Fundraiser- Leslie Baker/April Kim**

*\** We have 391 students registered for the rock-a-thin (close to 200 for each session)

\*Max capacity has been set 250 per session

\*Raised over $13,000 so far

\*T-Shirts should be arriving this week, but wilt be distributed till next Tuesday

\*Due to overwhelming response, we are closing registration for the Rock-A-Thon on Tuesday (3/15) - one day earlier (we’re close to capacity)

\*Due to capacity, we will have NO WALK UP registration on the day of the event

\*We just sent our volunteer positions and we only have 4 slots left.

\*Special thanks to our Rock-A-Thon committee, Sally, Colleen, Irina and Gwen for their assistance throughout the entire process.

\*82 students signed up for acts to perform.

**School Store- Kelly Rapp**

\*No report.

**Spirit Wear-Stacy Mcleod**

\*Field Day is April 22 with a rain date of April 29th. The theme will be "Super Hero's." Parents received an email from Mrs.Reynolds explaining the process for ordering.

\*Students each have an assigned color by groups within the classes.  Each student was to bring home a flyer with their assigned shirt color. I will be checking every order to make sure students ordered the correct color and marked the PE assistant box if needed. The shirts look fantastic. Mesh shorts will be available to order.

\*The Zimmzang online store is open and shirt designs are completed. The last day to order is March 27th!

\*Staff will be receiving free Field Day shirts again this year! Their order forms were distributed. I put a drop off box in the faculty lounge for teacher paper orders. They will not be ordering online.

\*Be on the lookout for PTA Blasts and reminders.

**\***I am still researching possibly seeking promo items to sell at events. I've been working on Field Day and Rock A Thon. Once the online field day store closes and Rock A Thon is over I will have more time.

**STEM Lab/Outdoor Classroom-Heather Prather**

\*STEM Activities & Supplies - This March we delivered a car full of STEM supplies for teachers to conduct STEM activities inside and outside the classroom. More supplies and activities will be coming in April and May.

\*Communicating "Doing STEM" – Parents can look for kids wearing “I did STEM” stickers home and ask them what exciting STEM activity they did that day.

\* Monarch Waystation  - We applied for a Monarch Waystation sign to post in our Monarch butterfly garden and expect to have the sign in about 3 months. The sign signals the important work that our children and volunteers have done building a butterfly garden (i.e., planting milkweed and nectar plants) last Fall and soon again in the Spring. These waystations are rest stops as the butterflies migrate from Mexico to the North laying the next generation of eggs. Many thanks again to Wyndham Garden Club for their partnership with the school.

\*Bird Lessons – Mrs. Bass from Wild Birds Unlimited will only be able to teach a few "bird" lessons, so some type of technology and/or method (e.g., video recording) will need to be devised to reach so many kids over a few sessions. After asking for input, teachers proposed a few options:

Option 1 - Watch a video-taped session (not sure if Mrs. Bass wants to videotape herself - she was excited to come to the school and meet the teachers and kids)

Option 2 - Watch Mrs. Bass on Promethean board if she broadcasted from the library (if not all teachers have Promethean boards, some classes will be left out unless they go to another class to watch; will need to reserve library; can do a hands-on activity in the class!)

Option 3 - Watch Mrs. Bass by going to the gym (entire grade or multiple grades can attend; will need to reserve space; will not be able to do hands-on activity, unless tables are set up, etc.)

      - We should decide on a method soon so that we can get on her schedule. This is a great opportunity for the kids to learn about the nature in their own backyards! :-)

\* Lego Mindstorm EV3 Robots – Leadership and teachers from third, fourth and fifth grade are discussing options for teaching so many kids robotics. We would like to find ways to transfer the knowledge of Mr. Tivare and Mrs. Maroney to another cohort of volunteers and teachers to reach more Cardinals. Stay tuned...

**Welcome Committee-Deana Collier**

\*No report submitted.

**Yearbook- Radha Joshi/Shannon Koshy/Ani Revilla**

\* Yearbook sales are strong with 581 books sold to date.  Online sales continue thru May 31.   The books will arrive the first week of June.

\*In need of pictures for the yearbook.

**Teacher Reps- Ms. Lynn/ Ms. Taylor**

\*STEM Lab is very well supplied and labeled.

\*Very appreciative of the free Field Day shirts.

**Time ended: 7:29pm**

**Respectfully submitted,**

**Stephanie Estey, Secretary**

**Next Meeting:**

**PTA Program**

**Rock A Thon**

**March 17, 2016**

**PTA Board Meeting**

**Thursday, April 14, 2016**

**6:30pm**