

**MINUTES**  
**Shady Grove Elementary PTA Board Meeting**  
**May 10, 2012**

**Present:** Kaje Stuckey, Stacey McKenna, Tracy Teal, Sally Raderer, Angela Roupe, Beth Clark, Branton Smith, Sue Manley, Melissa Taylor, Lucille Lindamood, Laura Girard, Deb Holden, Michelle Bone, Regina Schwab, Crissy Rhyne, Debbie Taylor

**Absent:** Julie Lang, Esther Black, Vicki Parlantieri, Brian Levitin, Alison Crowder, Stepahnie Marcus, JoElle VanRoekel, Kelly Plageman, Shannon Johnson, Penny Sellers, Deborah Vuturo, Jennifer Conklin, Sarah Westmoreland, Lisa Weisner, Colleen Bohlman, Mary Jordan, Penny Ohman, Christine Shamus, Delphine Hartsel, Justine Sherman, Andi Elliott, Amy Foy

**Guests:** Kelly Daniels (K), Carin Molloy (1<sup>st</sup>)

**Call to Order (Time - 6:35pm) – Kaje Stuckey**

**Approval of Minutes-Kaje Stuckey**

*Motion made by Lucille Lindamood to approve the minutes from the April 2012 meeting. Tracy Teal seconded the motion. No one opposed. Motion carried.*

**Correspondence-Stacey McKenna**

\*Several thank you notes from teachers were circulated during the meeting.

**President's Action Items/ Announcements-Kaje Stuckey**

\*Our new PTA Executive Board was voted in by 100% approval (89 votes total). The new Board will be installed at our June Board meeting.

**Principal's Update-Dr. Regina Schwab**

\*Field Day was held on Friday, May 4<sup>th</sup> and was a big success.

\*The SCA Officer elections will be held next week.

\*SOL and HAT Testing will take place beginning this month.

**Treasurer's Report- Tracy Teal**

\*Still estimating an excess of \$12,000 at the end of the year.

\*Board members were asked to look at the "projected results" column of the Financial Report and let Tracy know if this number needs to be changed based on current knowledge of remaining activities.

\*Please continue to turn in your cash receipts and check requests in a timely manner so we know how the year will turn out as soon as possible.

\*We are anticipating a significant decrease in students at SGES next year. To allow our 2012-2013 Board members to do their planning over the summer, we need to determine the financial impact of this decrease in students now. Budget reports were handed out and will also be sent electronically. Please complete these forms and return them to Tracy no later than Wednesday, May 23rd. If you are rolling out of your position, please consult with the incoming Board member for your area. The Budget Committee will be meeting the week after Memorial Day, and Tracy will need all of the input sheets by the 23rd to prepare a draft budget for the meeting.

**Discussion Topics**

Bookroom Proposal

\*Mrs. Daniels & Mrs. Molloy joined us to discuss the proposed Bookroom. The Bookroom would contain leveled readers for teachers to check out and use in their classrooms. A teacher committee has been formed to look into setting one up at Shady Grove. They have looked at neighboring schools (such as Nuckols Farm) to see how Bookrooms have been set up there. Anticipated costs for starting a Bookroom will be approximately \$20k. The committee is looking into having a Boosterathon at our school. Shady Grove would apply for the Boosterathon and if chosen, an outside company would come in and provide character-building instruction in the classrooms

followed by a Fun Run. The committee is asking the PTA to consider supporting the Bookroom both financially and by providing volunteers to maintain it.

#### STEM Lab Update

\*Mrs. Rhyne provided an update on the STEM Lab. She informed the Board that the fifth grade class gift will be a monetary donation to the STEM Lab. Additional funds will be needed to purchase furniture, cabinets, shelving, bins for storage and iPads. Plans are to reveal the STEM Lab at the PTA program in October, at which point parents would have the opportunity to come in and check it out and sign up to volunteer.

#### Spending of Excess Revenue

\*Discussed some ideas for how to spend our additional funds from this year (approximately \$12k). Ideas included purchasing new PE Equipment, supporting the STEM Lab, supporting the Bookroom, and purchasing a new Promethean Board. We were informed that a survey of our teachers revealed that their top priorities were the Bookroom and new Promethean Boards. The Board agreed that additional information regarding specific costs related to each of these items would need to be obtained before a decision can be made.

*NOTE: Significant committee items were discussed during the meeting. All other information was submitted via report. All items are included below.*

#### Executive Committees:

##### **1<sup>st</sup> VP Programs- Sally Raderer/Julie Lang**

\*No report.

##### **2<sup>nd</sup> VP Finance- Angela Roupe/Beth Clark**

\* The Silver Diner Spirit Night was a huge success. We made \$980 and we will be receiving more at the end of the school year from the Eat Well Do Well (EWDW) program. Each time you eat at Silver Diner remember to swipe your EWDW card so Shady Grove can receive 5% of your bill. We do not have any more spirit nights scheduled as of now.

\* We have one more month for our Papa John's Pizza Nights (June 5-7). Remember to use your Massanutten trips by the expiration date.

\*To date, we have raised \$30,808 from our Check Writing Campaign. We still have a couple of outstanding matching donations.

\* We earned 73,979 points from people shopping at Kroger this year. Ms. Taylor has used those points to purchase a small book cart for Mrs. Blouch, a paper cutter, a long stapler, a good hole punch, and some markers for the office. There were some points left over but not enough to get anything in the catalog.

##### **3<sup>rd</sup> VP Volunteers- Branton Smith/Sue Manley**

\*No report.

##### **4<sup>th</sup> VP Communications – Melissa Taylor**

\*You may have noticed the website was down for a few days. OfficeLive transitioned to a new service Office365 and we have hit some stumbling blocks in the transition phase. We are attempting to restore the old website. In the meantime, a temporary site has been put up with some recovered data, but not all is there and not all the links work. Melissa is aware of this and is working on it. We are mainly trying to use the main page for any important dates or info we need to get out until we can get the official site up and running again.

\*The webhoster has moved, so if you currently have the site bookmarked, your bookmark will not work. You need to re-type the web address or follow this link <http://www.sgespta.org/> and then make a new bookmark.

\*We will have a trial period with the new system so now would be a good time to switch if we want to. The new service will be slightly more expensive, so if anyone is familiar with website building services they like, please e-mail Melissa any ideas to check out.

##### **Lay Advisory- Esther Black/Lucille Lindamood**

\*Upcoming meeting with Dr. Russo is tentatively scheduled for May 14th. Agenda items will include: Budgetary Concerns, PE, Math and Social Studies Curriculum, Gifted Program, waiver to the No Child Left Behind, and Federal Stimulus Funds.

\*School Board has a work session scheduled for May 10th.  
\*Last meeting of the year will be on Monday, May 21st.

**County Council- Vicki Parlantieri/Brian Levitin**

\*No report.

**Standing Committees:**

**After School Programs- Alison Crowder/Stephanie Marcus/JoElle VanRoekel**

\*No report.

**College Scholarship Fund- Kelly Plageman/ShannonJohnson**

\*No report.

**Cultural Arts/ Education Enhancements- Penny Sellers**

\*No report.

**Historian-Deborah Vuturo**

\*No report.

**Hospitality-Laura Girard/Jennifer Conklin**

\*No report.

**Legislative-Deb Holden**

\*No report.

**Membership- Michelle Bone**

\*We were approximately 12 people shy of having 100% membership. The Executive Committee was able to add enough memberships to get us up to 100%.

**Outdoor Classroom-Sarah Westmoreland**

\*No report.

**Parliamentarian-Lisa Weisner**

\*No report.

**Reflections- Colleen Bohlman/Mary Jordan**

\*No report.

**Room Parents-Penny Ohman**

\*No report.

**School Store- Christine Shamus**

\*No report.

**Special Events-Delphine Hartsel**

\*No report.

**Yearbook- Justine Sherman/Andi Elliott/Amy Foy**

\*Still waiting to hear about the yearbook arrival date.

\*Continuing to keep a waiting list for orders.

**Teacher Reps- Mrs. Rhyne/ Ms. Taylor**

\*No report.

**Time ended: 8:09 p.m.**

**Respectfully submitted,  
Stacey McKenna, Secretary**

**Next Meeting:  
Thursday, June 7, 2012  
5:30pm**