**MINUTES**

**Shady Grove Elementary PTA Board Meeting**

**November 12, 2015**

**Fourth Meeting of 2015-2016 School Year**

**Present:** Sally Raderer, Gwen Jahangiri, Stephanie Estey, Meghan Gemmill, Diana Tittermary, Irina Libon, Anna Gibellato, Janet Sullivan, Sejla Hoareau, Kelly Bartlett, Emma Gaccione, Stacy McLeod, Radha Joshi, Dr. Regina Schwab, Crissy Lynn, Debbie Taylor.

**Absent:** Tabetha Swertfeger, Erin Reed, Renee Kreiser, Kirsten Hanson, Colleen Bohlman, Alexandra Bula, Kim Berselli, Kevin Dodson, Natalie Nelson, Zak Young, Sarika Malani, Leslie Baker, April Kim, Mary Wilson, Carin Molloy, Brigitte Sicat, Natasha Gamboa, Amy Foy, Joanne Rosel, Katherine King, Kelly Rapp, Heather Prather, Deana Collier, Shannon Koshy, Ani Revilla.

**Call to Order (Time: 6:33 pm) – Sally Raderer**

**Approval of Minutes-\**Motion made to approve the minutes from October by Meghan Gemmill. Seconded by Diana Tittermary. No one opposed. Motion carried.***

**Correspondence-Stephanie Estey**

\*Circulated attendance list from Oct/Nov as the October sheet went missing.

**President’s Action Items/ Announcements-Sally Raderer**

\*Update contact info on Member Planet ASAP.

\*Sally will be sending out a survey about your position soon.

\*Sally handed out recognitions to Emma Gaccione, Tabetha Swertfeger, Erin Reed, Amy Foy, and Katherine King. She is very appreciative and thankful for all of the hard work being done.

**Principal’s Update-Dr. Regina Schwab**

\*REB Awards ceremony was held and Joy Segal won a $12,000 grant.

\*691 parent conferences were held over two days and they seemed to be a success.

\*Two Cultural Arts presentations have been held recently.

\*We have had an action packed busy last few weeks here at Shady Grove. This is a wonderful time of year for SGES.

\*Great Veterans Day Assembly was put together by the teachers.

**Treasurer’s Report-** **Gwen Jahangiri**

\*Financial report circulated.

\*Went over highlights.

**Executive Committees:**

**1st VP Programs-Tabetha Swertfeger/Erin Reed**

\*No report submitted.

**2nd VP Finance-** **Renee Kreiser/Meghan Gemmill**

**Box Tops for Education-**

\*The Fall Box Tops Challenge is over and we had great participation. In the class competition for an extra recess, K-2 was won by Mrs. Marshall’s class and 3-5 was won by Mrs. Smallwood’s class.

\*The Fall Submission included Box Tops collected over the summer and our submission included 18,180 Box Tops which is worth $1,818. We will receive our check in December.

\*A winter themed submission form will go out before Thanksgiving reminding families of the continued competition and need for Box Tops.

\*The results of the Fall Challenge will go out in The Blast next week.

**Finance report-**

\* No new business other than the budget numbers that Gwen provided on fall fundraiser.

**3rd VP Volunteers- Diana Tittermary/Kirsten Hanson**

\*Master volunteer list was recently distributed after adding in names added through the student directory deadline. If you feel like you should have received it, but didn’t, please just let us know.

\*Because of the short Thanksgiving week (Nov 23-24), no class is assigned to the Welcome Desk and cafeteria. These days are traditionally covered by PTA Board members. A sign-up sheet for the cafeteria has been sent out via Sign-Up Genius. We are on hold for the Welcome Desk sign-up, as we are currently waiting for a response regarding any school events over those days that should be built into the time window of the volunteer slots.

\*Many thanks to those who have already responded, but cafeteria sign-ups are currently very light. Diana and Kirsten will not be in town to assist, so we need all the help we can get!

\*Please note that since Kirsten and Diana will not be around that week, any last minute PTA volunteer changes/back up requirements because of sick children, etc, should be addressed via an email to the Board.

**4th VP Communications – Colleen Bohlman/Irina Libon**

**Publicity Report**

\*Blast content for the 11/17 publication is due Friday 11/13(tomorrow)Thanks!

**Lay Advisory- Alexandra Bula/Kim Berselli**

\*No report.

**County Council- Kevin Dodson/Natalie Nelson**

\*No report.

**Standing Committees:**

**After School Programs- Anna Gibellato/Zak Young/Goutam Gandhi**

\*Still working on getting the directory taken care of and hopefully will hear from Patrick by tomorrow.

\*Successful ASE session.

\*Bob Foley gave $100 donation towards the PTA.

**Cultural Arts/Educational Enhancements – Janet Sullivan/Mary Wilson**

\*Since our last meeting, the 3rd graders have learned about simple machines through our programming with Young Scientists. With the help of our talented 4th and 5th graders, the amazing Brent Daniel’s showed us how to make our own music using a digital keyboard. Our K-2 graders enjoyed Theater IV’s musical version of the classic fable “Town Mouse & Country Mouse” and this week The Chinese Acrobats returned with a newly inspiring act featuring amazing feats of skill and strength.

\*I hope the teachers are enjoying these programs as much as the students appear to be. Any feedback, both positive and negative, is greatly appreciated and will help us with program selection in the future.

**Destination Imagination Committee Report-Colleen Bohlman/Irina Libon**

\*No report.

**Grounds – Sejla Hoareau**

\*Digging, Donuts, & Dads- not as many participants as last time but got a lot done.

\* In the midst of teaching Tulip classes, 300 tulips will be planted by the time they are done.

**Hospitality-Brigitte Sicat/Kelly Bartlett**

\*Having a great time and have had 4 events so far. Provided sandwiches for teachers on the afternoon of parent teacher conferences.

\*Thanksgiving Feast is coming up and a Signup Genius was posted for that.

**Legislative-Emma Gaccione**

\*Vote tally submitted by Emma.

\*There were 108 total votes.

\*There were 105 Yes votes for PS#1

\*There were 3 No’s for PS#1

\*There were 105 Yes votes for PS#2

\*There were 3 No’s for PS#2

\*I don’t know why it turned out the same but I counted twice.

\*There is a general assembly meeting in DC in January or February which I will try to attend.

**Membership-** **Natasha Gamboa**

\*We are at 570 PTA memberships as of Monday.

\*We will be submitting our dues this month to VA PTA.

\*Still trying to get our 100% participation goal.

**Parliamentarian-Amy Foy**

\* I have been in touch with Zak regarding the online directory and have inquired about when it will be ready to go to print. He will be speaking to a representative today and will give me an update.

**Reflections- Joanne Rosel/Mary Wilson**

\*No report submitted.

**Room Parents-Katherine King**

\*No report.

**Scholarship Fundraiser- Leslie Baker/April Kim**

\*No report submitted.

**School Store- Kelly Rapp**

\*No report.

**Spirit Wear-Stacy Mcleod**

\*No issues encountered with vendor.

\*Everyone loves their shirts!

\*We are non profit for our t-shirts, opened floor for discussion to see if we wanted to profit and increase the price of the t-shirts.

**STEM Lab/Outdoor Classroom-Heather Prather**

\*The first nine weeks of the school year we 1) setup a volunteer network to run the program with STEM Grade Leads, 2) restocked and organized the STEM Lab, 3) Provided (2) STEM carts for teachers to wheel supplies to the classroom, 4) conducted a Parent activity with Mr. Prettyman teaching the 5th Grade Mineral Lab, 6) partnered with the Outdoor Classroom Chair in the planning and running of Digging, Donuts, and Dads, and 7) some grades began doing STEM in the classroom and lab with the supplies that we provided. The teachers also finished filling out the STEM needs analysis which will be used now and in the future for ordering supplies, planning, and identifying opportunities to grow the program.

\*During the next 9 weeks, we have planned the Journey North Tulip STEM activity volunteer lead, and again, some teachers will be conducting STEM activities independently. We also hope to have the STEM lab aquarium stocked with 3rd grade’s frogs that they will grow in the classroom. The second nine weeks we will look for ways to streamline the communications and coordination of STEM activities. We encourage parents and teachers to be patient as we grow the program. Bumps along the way are part of the process and normal growing pains.

\*We will continue to collaborate with parents and other community volunteers in the teaching and assisting of STEM activities so that we can reach more kids and have a sustainable program.

\*Everyone is encouraged to share their ideas and feedback with the STEM Chair as we build a program that “brings STEM to Cardinals in creative and collaborative ways.”

**Welcome Committee-Deana Collier**

\*SGES has welcomed 7 new families so far this year. Each family received a welcome bag and invitation to join the PTA.

**Yearbook- Radha Joshi/Shannon Koshy/Ani Revilla**

\*Yearbook sales-they are on track with 412 books sold to date. Another reminder will be sent to parents by email soon. It has been a smooth process so far.

\*Gathered all of the dates for many of the upcoming events.

**Teacher Reps- Ms. Lynn/ Ms. Taylor**

\*Very appreciative of the Hospitality Committee.

**Time ended: 7:06 pm**

**Respectfully submitted,**

**Stephanie Estey, Secretary**

**Next Meeting:**

**Reflections Program and reception**

**Thursday November 19, 2015**

**6:30pm**

**PTA Board Meeting**

**Thursday, December 10, 2015**

**6:00-6:45p (library)**

**5th Grade Holiday Concert 7:00pm**