MINUTES

Shady Grove Elementary PTA Board Meeting

November 9, 2017

Fourth Meeting of 2017-2018 School Year

Present: Katherine King, Natalie Nelson, Iryna Dolynuk, Zak Yound, Dr. Austin, Crissy Lynn, Debbie Taylor, Margaret Preston, Leslie Baker, April Kim, Deb Vuturo, Stacy Elsbury, Maryanne Purcell, Chrissy Price, Renee Kreiser, Xiaoling Liao, Joanne Rosel, Erin Reed, Lara MacDonald

Absent: Amy Jessup, Vicki Svoboda, Sejla Hoareau, Brigitte Sicat, Sarah Fox, Smitha Murthy, Meghan Gemmill, Radha Joshi, Ann Vaughan, Leah Gillespie, Michelle Madaras, Gwen Jahangiri, Janet Sullivan, Cheryl Bloor, Kelley Barnett, Jennifer Gopalakrishnan, Crystal Schneider, Susan Hagood, Deepa Nair, Marsha Schaffranek, Britta Quick

**Call to Order** (Time: 6:30 pm)– Katherine King

**Correspondence: Natalie Nelson:** Thank you from 5th grade teachers for tailgate luncheon. Thank you from Tatum Kendall for scholarship award last spring.

**Principal’s Update: Dr. Stacy Austin**

Thank you to Cultural Arts for the great program we had Monday for the kindergarteners. Thank you too to Hospitality for the wonderful lunches. Report cards will be going home on Nov. 20. Teacher/Parent conferences were huge success with 90-95% participation. Tomorrow we will have a veterans day assembly with the 5th graders singing and they will have an opportunity to speak with some Veterans. The Wyndham Wire advertised the breakfast and we had about 70 RSVPs for tomorrow’s breakfast, some folks who don’t even have a tie to SGES! Spirit Wear looks great and I would love it if we could put in another order?! During a parent/teacher conference the owner of Dairy Queen in Innsbrook asked if we could have a spirit night there! PTA Says YES! Budget presentation/planning is beginning and dates went out in the blast if you would like to give input at one of the sessions. Chess Club is a community based activity that currently has a SGES kindergartener participating in it. The owner would like the PTA to consider sponsor his club and it will be held at Shady Grove. The PTA discussed it as a possibility after Katherine King investigates under our Certificate of Insurance if there would be an draw back to doing so. Katherine will send out a vote via email to approve once she finds out that information.

**Treasurer’s Report: Iryna Dolynuk**

Bank account as of 10/31/2017 $43,444 (Checking and Money Market)

As of 11/6/2017

Outstanding checks $5,730

Outstanding deposits $765

Net Operating income is at $28,761 (PTA dues are subtracted)

                Company Match                               $1,510

                After School Enrichment (ASE)    $3,046

                Spirit Wear                                        $1,474

Operating expenses are $12,712

                % 45 percent of budgeted expenses

Still to come

Revenue: Box Tops, Rock-a-thon, more Spirit Nights etc.

Expenses: PTA membership dues, Directory, STEM etc.

**President’s Action Items/ Announcements-Katherine King**

Katherine received an email from Mr. Corbin stated that he needed volunteers to help with the Jingle Bell Jam. Katherine will find out how many volunteers are needed. Ms. Taylor believes only teachers who have a resource on Friday afternoon may need a volunteer to take their class.

**VP Programs: Amy Jessup/ Vicki Svoboda: No report**

**Membership: Brigitte Sicat/ Sejla Hoareau**

As of today, our current PTA membership enrollment is 573 (80% enrollment based on a denominator of 710).  This % enrollment has been updated on the PTA enrollment poster at the front of the school.  We will be displaying a poster next week on the wall at the front of the school recognizing the Cardinal Donors (n=124) who provided consent to be recognized publicly.

All PTA members currently enrolled should be receiving the PTA Blast.  National PTA has not been able to send out PTA membership cards yet as we have experienced difficulty uploading one column of our membership database through the new National database system.  We have been working closely with Virginia PTA who is helping us to resolve the issue but many schools are experiencing challenges given the Beta testing of new software this year. A huge thank you to Ms. Taylor for her continued efforts promoting PTA membership to the teachers and staff.

Sejla is working hard on finalizing all of the information for the Student Directory with the goal of  submitting it to the printers within the next week with a turn around time of 1 week.

The membership co-chairs will be meeting in the near future to brainstorm additional PTA Membership Recruitment efforts.

**VP Finance: Chrissy Price**

1 more corporate match - Thanks Cheryl Bloor for your persistence!

$782.05 (wow!!) from Chipotle Spirit Night

$unknown from Cava Spirit Night

Working on Ashland Skateland - Holiday Spirit Night in December

**Box Tops for Education: Sarah Fox**

Box tops being submitted today  $858.70

**VP Volunteers:** **Renee Kreiser/Smitha Murthy**

Volunteers main report will be that we need the Board to support Welcome Desk and Cafeteria the week of Nov 20 (2 days)

We've had decent support from classrooms- it's definitely related to room parent push- would suggest we start to ask Teachers to put a personal push out a couple of weeks in advance. This may help get volunteers- particularly with the cafeteria.

**VP Communications/ Publicity: Meghan Gemmill: No report**

**Lay Advisory/ Parlimentarian: Radha Joshi/ Ann Vaughn: No report**

**County Council/Legislative: Leah Gillespie: No report**

**After School Enrichment: Deb Vuturo/Stacy Elsbury**

Discussion about holding a second session of ASE. It was decided that Deb and Stacy will check with the vendors to see if they can offer a Tuesday class for 4 weeks in February with a one make up date as March 6 if there is bad weather.

**Cultural Arts: Janet Sullivan/Gwen Jahangiri**

Cultural Arts programs are in full swing! We’ve had Virginia Rep amuse and educate our 4th & 5th graders with “The Wright Stuff” and Rivanna Music energize our Kindergartener’s with music and dance.

On Nov. 20, a new performer will engage our 4th & 5th graders with “Shaking Up Shakespeare.” We hope this performance is a winner.

**Grounds/ Outdoor Classroom: Xiaoling Liao/Margaret Preston**

Discussion about changing the name of Digging Donuts and Dads to Digging and Donuts was motioned by Maryanne Purcell and seconded by Leslie Baker.

**Hospitality: Leslie Bake/ Maryanne Purcell**

Wegmans donated many food trays for the Teacher conference dinner on Monday. Last month we had a snag with a meal as a few folks who had signed up did not bring their items and we had to go out and purchase more. WE need more volunteers. Katherine suggested only big items be listed on the sign up and the chairs bring in the less expensive items such as drinks. Renee thought there was a way to set up notifications on sign up genius to notify the chairs if someone deleted a sign up. The chairs will send out the sign up genius for the next meal later this month to the room parents so they can email the link to sign up to their classes.

**Reflection: Joanne Rosel/ Erin Reed**

The reflections program will be next Thursday, Nov. 16 at 6:30 pm. It will start with a short program in the auditorium with the participants receiving a certificate and the winners being announced. Joanne and Erin need AV equipment to project all the projects on a loop. Dr. Austin and Ms. Taylor recommended they touch base with Ms. Blouch to help with this. There were approximately 80 entries this year from SG students. There will be cookies and lemonade following the presentation of certificates. The teachers with the most participants will be receiving a gift. Erin said it would be helpful for other people to be present to answer questions during the refreshments. Dr. Austin recommended they type up the answers to some commonly asked questions for helpers to have.

**Room Parent Coordinator: Cheryl Bloor:** No report

**Scholarship Fundraiser: Michelle Madaras: No report**

**School Store: Lara MacDonald**

We are about $85 ahead of the game. Smart phone erasers and peanut erasers have been a huge hit.

**Spirit Wear: Kelley Barnett**

Spirit wear had a profit of roughly $1400.

I'm hoping to connect with the vendor and possibly do another run yet this month.  I would just want everyone to receive their orders before break, so I need to make sure that the vendor can deliver on the printing and turn around.

**STEM Program: Jennifer Gopalakrishnan/ Crystal Schneider/ Susan Hagood**

No report

**Technology: Zak Young:** No report

**Yearbook: Marsha Schaffranek/ April Kim/ Britta Quick**

Waiting on the artist cover for the yearbook from Jostens. We have the link for picture upload, will send for out for next blast and to get on the PTA website. We are meeting with Dr. Austin to discuss 5th grade helpers taking some pictures and details of what we need. We have about 30 families who signed the Henrico Opt out which would effect class pictures being submitted to the yearbook. We are also working with Dr. Austin to possibly contact these families and explain what it means regarding the yearbook and offer them the instructions on how to reverse this.

**Teacher Reps- Ms. Lynn/ Ms. Taylor: no further report.**

Meeting adjourned 7:40 pm

Respectfully submitted,

Natalie Nelson, Secretary

Next Board Meeting

December 7, 2017

6:00 pm SGES Library